

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
Oct. 24, 2012

BOARD MEMBERS PRESENT

Diane Campbell
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITOR

Jen Moran	Kael Moran
Kim Borzick	Max Borzick
Don Perusich	Dave Schroeder
Deborah Pineau	Rebecca Pineau
Chitrack Patel	Carol McGill
Kathy Swedberg	Jack Pineau
Jen Steinert	John Steinert
Makayla Steinert	

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Joseph Pineau, Robert Reding and Lisa Scanio. Scott Miller was not in attendance at this time. Jane Gattone and Chris Stream were absent.

Due to the absence of Board Secretary Chris Stream, a motion was made by Lisa Scanio and seconded by Joseph Pineau to name Diane Campbell as Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Jane Gattone, Scott Miller and Chris Stream. The motion passed.

PUBLIC COMMENT – Carol McGill thanked Supt. Jason Lind for the information he presented at the recent Community Engagement Days. She said she hopes the public understands the timeline for receiving more funds if a referendum passes. She said there could be delays, and the timing is important.

ADDITION OF NON-ACTION ITEMS – There was none.

RECOGNITION

Supt. Jason Lind recognized the Cross Country athletes for their accomplishments this year. At the state meet, the girls team placed 8th, and the boys team placed 9th. Seventh grader Claire Swedberg placed 9th overall, out of 200 individual runners in the girls division. Other team members who participated in state competition are Olivia Schmitt, Caitlyn Britton, Rae Dwyer, Megan Knuettel, Brynn Miller, Jensen Bernard, Rosie O'Malley, Makayla Steinert, Haylie Winiewicz, Rebecca Pineau, Max Borzick, Matthew Carroll, Jacob Ebenhoch, Kael Moran, Ryley Sheehan, Aaron Brask, Jack Doden, Joshua Grzesiak, Gino Rouse and Jeremy Wallace. The teams are coached by Don Perusich, Dave Schroeder and Steve Teipel.

Supt. Lind also recognized the Millburn teachers who were presenters at the Joint Institute Day on Oct. 5. The program included staff from High School District 117 and the feeder grade schools. The Millburn teachers that gave presentations were Regina Reynolds, Randee Hudson, Karissa Berg, Kristin Bethancourt, Dr. Mary Grom, Gail Sinkus, Anne-Marie Maier, Nancy Stream, Suzanne Dekorsi and Linda Harpke. Also participating was Dr. Cheryl Kucera, Millburn's retired Director of Curriculum.

Finally, Supt. Lind announced that Millburn District 24 has received the 2012 School Search Bright A+ Award. Millburn is one of 59 Illinois school systems out of 868 to be named for the award, which recognizes academic excellence. Data from the 2011 Illinois Report Card is used to determine award winners.

CONSENT AGENDA – One item was removed from the Consent Agenda: the Treasurer's Report. A motion was made by Lisa Scanio and seconded by Diane Campbell to approve the Consent Agenda, as amended, and including the following:

1. Approval of Minutes
 - a. Public Hearing – Sept. 19, 2012
 - b. Regular Board Meeting and Executive Session – Sept. 19, 2012
 - c. Committee of the Whole Meeting and Executive Session – Oct. 15, 2012
2. Bill Approval and Payment Authorization
3. Approval of Activity Funds
4. Personnel Report
 - a. FMLA—**Nancy Harmon**, 1.0 FTE Custodian
 - b. FMLA – **Christine Hutson**, 1.0 FTE Psychologist
 - c. Hire – **Alma Maynez**, 0.625 FTE Custodian
 - d. Hire – **Gerardo Acevedo**, 0.75 FTE Custodian
 - e. Hire – **Ana Rodriguez**, 1.0 FTE Temporary Custodian
5. Overnight Field Trip – Camp Timber-Lee
6. Application for Recognition of Schools

EXPENDITURES

10/31/12

EDUCATION

BILLS PAYABLE			\$	215,616.97
PAYROLL	297239.22	287631.01	\$	584,870.23
MISC				
TOTAL				\$800,487.20

TRANSPORTATION

BILLS PAYABLE			\$	16,888.12
PAYROLL	20533.08	21956.05	\$	42,489.13
TOTAL				\$59,377.25

CAPITAL PROJECTS

BILLS PAYABLE				\$10,633.75
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OPERATIONS & MAINTENANCE

BILLS PAYABLE			\$	93,032.62
PAYROLL	12535.66	12391.36	\$	24,927.02
TOTAL				\$117,959.64

IMRF/SOCIAL SECURITY

BILLS PAYABLE	- SEDOL -			\$0.00
PAYROLL	17804.53	18111.23	\$	35,915.76
TOTAL				\$35,915.76

DEBT SERVICE

BILLS PAYABLE				\$3,778.00
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TORT

BILLS PAYABLE				\$4,451.47
PAYROLL				\$0.00
TOTAL				\$4,451.47

FUNDS TOTAL

\$1,032,603.07

On a roll call vote, the following Board Members voted Aye: Diane Campbell, Robert Reding, Lisa Scanio and Joseph Pineau. Nays: none. Absent: Jane Gattone, Scott Miller and Chris Stream. The motion passed.

TREASURER'S REPORT – Dr. Stephen Johns answered questions regarding expenditures and revenues for the year, as compared to budgeted figures. A motion was made by Lisa Scanio and seconded by Joseph Pineau to approve the Treasurer's Report. On a roll call vote, the following Board Members voted Aye: Robert Reding, Lisa Scanio, Joseph Pineau and Diane Campbell. Nays: none. Absent: Jane Gattone, Scott Miller and Chris Stream. The motion passed.

It was noted that Scott Miller entered the meeting at 7:19 p.m.

INTENT TO ISSUE TAX ANTICIPATION WARRANTS – A motion was made by Lisa Scanio and seconded by Joseph Pineau to adopt the Resolution of Intent to Issue Tax Anticipation Warrants for \$2.5 million in Fiscal Year 2013. On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Joseph Pineau, Scott Miller, Diane Campbell and Robert Reding. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed.

TENTATIVE TAX LEVY – Dr. Stephen Johns reviewed details of the proposed Tentative Tax Levy with the Board. He said it includes about \$200,000 in EAV for new construction. The district is advertising a total levy of about \$11.8 million. Once it is certified, Dr. Johns said he expects it to be in the \$11.3 million to \$11.4 million range. He said the difference in the figures gives the district some flexibility within funds. A Public Hearing on the Levy is scheduled for 7 p.m. Nov. 28 at Millburn Middle School. Following the Public Hearing, will be the Board's Regular Meeting. Adoption of the levy will be on that meeting's agenda. A motion was made by Lisa Scanio and seconded by Diane Campbell to adopt the Tentative Tax Levy and set a Public Hearing. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Scott Miller, Diane Campbell, Robert Reding and Lisa Scanio. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed.

It was noted that Roger Manderscheid exited the meeting at 7:35 p.m.

SCHOOL REPORT CARD – Supt. Jason Lind reported that Millburn's Illinois School Report Card will be posted on the district website as soon as it is accepted by the Board. Report Cards will be posted by the state at the end of this month. The Board discussed the amount of instructional minutes devoted to math, which is lower than the state average. Supt. Lind said he will present more details about the Report Card at the next Board meeting. A motion was made by Lisa Scanio and seconded by Joseph Pineau to accept the Illinois School Report Card 2012. On a roll call vote, the following Board Members voted Aye: Scott Miller, Diane Campbell, Robert Reding, Lisa Scanio and Joseph Pineau. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed.

INFORMATION/DISCUSSION ITEMS

PMA PRESENTATION – Merilee McCracken presented an updated Financial Planning Program prepared for the district by PMA Financial Network. Ms. McCracken discussed current and projected data for revenue, expenditures and enrollment. She said the district is moving in the right direction and appears to be taking the necessary steps to be financially responsible. The presentation is posted on the district website.

SCHOOL IMPROVEMENT PLAN – Principals Marybeth DeLaMar and Jake Jorgenson presented updates on the School Improvement Plan. They explained that the plan is aligned with the district's Strategic Plan and administration goals. The principals explained how the schools are working to fulfill the mission statement and meet goals in four main areas: Academics, Facilities and Finance, Communication, and Climate and Culture.

REFERENDUM – The Board discussed many aspects of planning a referendum, including the legal timeline for getting a referendum question on the ballot, the timing of when potential increased revenue will be received, goals that hope to be accomplished with increased revenue, and the cost of implementing these goals.

FUTURE DISCUSSION/AGENDA ITEMS

Supt. Jason Lind said future agenda items include an Audit Presentation and an Updated Builder Contribution Agreement.

BUSINESS OFFICE REPORT

Dr. Stephen Johns said there was no further information to report at this time.

SUPERINTENDENT REPORT

Supt. Jason Lind reported that he will be participating in the Strategic Planning Process with Grayslake Community High School District.

It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Marybeth DeLaMar, Jake Jorgenson and Bernadette Hanna exited the meeting at 8:45 p.m.

EXECUTIVE SESSION

A motion was made by Lisa Scanio and seconded by Joseph Pineau to enter into Executive Session to discuss matters pertaining to contracts. On a roll call vote, the following Board Members voted Aye: Diane Campbell, Robert Reding, Lisa Scanio, Joseph Pineau and Scott Miller. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed.

Before the Executive began, a motion was made by Lisa Scanio and seconded by Diane Campbell to amend the motion to enter into Executive Session to discuss matters pertaining

to contracts and student discipline. On a roll call vote, the following Board Members voted Aye: Robert Reding, Lisa Scanio, Joseph Pineau, Scott Miller and Diane Campbell. Nays: none. Absent: Jane Gattone and Chris Stream. The motion passed. The Executive Session began at 8:50 p.m.

A motion was made by Lisa Scanio and seconded by Diane Campbell to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: None. Absent: Jane Gattone and Chris Stream. The motion passed. The Executive Session ended at 9:46 p.m.

REGULAR MEETING RESUMES

There being no further business, a motion was made by Joseph Pineau and seconded by Lisa Scanio to adjourn the Regular Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: Jane Gattone and Chris Stream. The motion passed. The Regular Meeting adjourned at 9:47 p.m.

Robert A. Reding

Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Diane Campbell

Diane Campbell, Secretary Pro Tem
Board of Education
Millburn School District 24

11/28/12

Date